Registered number: 03939332 Charity number: 1106623

## **The Trust for Developing Communities**

(A company limited by guarantee)

Trustees' report and financial statements

for the year ended 31 March 2022

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# Reference and administrative details of the Company, its Trustees and advisers for the year ended 31 March 2022

Trustees Mr R Brown MBE

Mr D Byrne

Ms E Haughton (resigned 25 March 2022)

Mr G Heath

Ms R Hillier (appointed 25 March 2022)

Mr S M Kennedy

Ms S Mcconnell (appointed 10 November 2021) Ms E P O'Leary (resigned 25 March 2022)

Mr M Pattinson, Chair

Ms T Skae

**Company registered** 

**number** 03939332

**Charity registered** 

**number** 1106623

Registered office Community Base

113 Queens Road

Brighton BN1 3XG

Company secretary Mr G Heath

Chief executive officer Mr A Halle

Independent auditors Kreston Reeves LLP

Chartered Accountants Plus X Innovation Hub

Lewes Road Brighton East Sussex BN2 4GL

Bankers CAF Bank

25 Kings Hill Kings Hill West Malling Kent ME19 4TA

# Trustees' report for the year ended 31 March 2022

The Trustees present their annual report together with the audited financial statements of the company for the year 1 April 2021 to 31 March 2022. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition effective October 2019).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

## **Objectives and activities**

#### a. Vision, Mission and Values

**TDC's Vision** is for Brighton and Hove to become a city of equality, diversity and inclusion where our communities thrive.

Our Mission is to deliver community-led solutions.

Our Values are community, equality, diversity and inclusion.

**Community** "Strong communities are the key to health and happiness!". Community-led solutions produce longer lasting and more meaningful change. When we connect people, organisations and communities this maximises our resources and improves our well-being. Together we are greater than the sum of our parts.

**Equality** "None of us can truly thrive whilst some of us are in poverty!" To address economic, social and health inequalities, we recognise that everyone has different needs and opportunities. It is essential that resources are focused where they are most needed to enable everyone to play their full part - which benefits us all.

**Diversity** "Our diversity is our strength!" We are enriched by our range of cultures, situations, sexualities, genders, faiths, ages and abilities. This unique blend gives us the experience and perspectives we need to address our city's problems.

**Inclusion** "There is no 'them and us' only us!" We all have something valuable to offer, so when we support people to participate, including our most excluded and vulnerable residents - everyone gains from this contribution.

### b. Approach

TDC deliver community development and engagement work in Brighton and Hove supporting communities to build on their strengths, identify issues and deliver solutions. We work with people living in areas with high levels of poverty and people from communities that experience exclusion. This includes work with young people, older people and people from Black, Asian and minority ethnic communities. By showing that tackling inequality benefits the whole community we aim to inspire people to make positive social change.

#### c. Strategy

These accounts represent the final year of our 'Community-led Solutions to Tackling Inequality' strategy, which was developed in 2018 to lay the path for TDC to become a healthy and sustainable organisation delivering a dynamic programme of community-led solutions that reduces the unacceptable inequality in Brighton and Hove.

Through this strategic period, TDC has grown considerably, taking on leadership roles in new partnerships delivering community development, engagement and youth work across the city, focusing on empowering communities and bringing people together to take action.

Trustees' report (continued) for the year ended 31 March 2022

### **Activities, Achievements and Performance**

#### a. Overview

2021-22 was the fullest and most impactful year in TDC's 22 year history. We worked together with 450 community groups and delivered in formal partnerships with 79 separate organisations - which includes leading 12 citywide partnerships ourselves.

Through the year we worked with over 13,500 people from underserved neighbourhoods and excluded communities in Brighton and Hove. This included working with over 1,800 individual learners and 300 people in receipt of in-depth specialist support. 20% of the people we worked with are from ethnically diverse communities, 19% have a disability and 18% are older people.

This strong performance was against the backdrop of another exceptionally challenging year again dominated by Covid. Despite this, each of our three departments –Neighbourhoods, Equalities and Youth, significantly developed their work, growing in both size and impact. The Neighbourhood team focused on supporting and strengthening community anchor organisations to lead the response to the pandemic – bringing people together to take positive action. The Equalities team greatly expanded our work focused on tackling the unacceptable health inequalities people face – which have been further exacerbated by Covid; and our Youth Team expanded our offer to work with the largest number of young people yet, with a clear focus on young people living in areas of the city that face the highest levels of deprivation. Further detail on each department's achievements below.

#### b. Neighbourhood

**Inclusive Communities Partnership.** TDC lead the Inclusive Communities Partnership to deliver integrated community development work and engagement to tackle poverty and inequality in our city. The partnership consists of eleven specialist, trusted, locally based charities, who combine our expertise of working with a broad range of excluded communities.

2021-22, the second year of the Partnership, was again dominated by Covid response work. However, we were again able to surpass our targets. We delivered grassroots community development work with 198 independent community groups (target 100) and 1,100 volunteers (target 700) who delivered over 105,000 volunteering hours (target 48,000). We delivered the Healthy Neighbourhood Fund to support 4,000 participants (target 1,000) to engage in local wellbeing activities run through 90 (target 80) grants to local people.

In addition, TDC began new neighbourhood community development projects: working with the community in Portslade; with the libraries team at the council to make services more accessible; with Brighton People's Theatre; and in partnership with Brighton and Hove Speakout to support people with learning disabilities in the East of the city.

**Community Resilience Programme.** TDC delivered this new programme to support the sustainability of thirteen local Community Anchor organisations in recognition of their vital role through the pandemic. This work included: supporting them to run organisational health checks; produce Development Plans; and to distribute £50,000 in funding to them to deliver on their priorities identified. Alongside these grants we offered training around the needs identified in the health checks and created and distributed on-line videos in English and Arabic to disseminate the learning to community groups beyond the programme.

**Ageing Well.** We supported nine groups run by older people themselves to offer regular activities to build connection and well-being. These include such groups as the Woodingdean Winter Warmers, East Brighton Weekly Drop In and the Jasmine Club. This work aimed to achieve the delicate balance of catering both to those who have been keen to re-engage in person and those who have been more cautious, remaining at home. One focus of the work was to upskill and equip people for digital inclusion to enable people to stay connected, even when at home.

Trustees' report (continued) for the year ended 31 March 2022

#### c. Equalities

Our equalities work undertook significant growth and development through the year. As with our Neighbourhood work, much was delivered in partnership with the Hangleton and Knoll Project.

**Health Inequalities.** In response to Covid, we developed a new Peer Educator project to proactively outreach to people from Black, Asian and minority ethnic communities and worked to support the Mobile Vaccine Unit to ensure increased uptake in areas of the city with higher levels of poverty to tackle inequalities in Covid vaccine uptake.

We delivered the new Health for All project focused on creating condition-based support groups and a new community led health forum in East Brighton.

We produced new community led research on a range of health issues, which included a report on access and attitudes to ensure equitable access to cancer screening for Black and ethnic minority communities. This led to us to develop a new partnership with Macmillan Cancer Support, and we secured a new significant piece of work to increase awareness and early diagnosis to begin next year. This is a crucial health inequalities issue, as cancer is the leading cause of death in the city and disproportionately affects people living in underserved neighbourhoods and from communities experiencing exclusion.

**Individual and Group Support.** Our Social Prescribing Plus work with Switchboard, SIS and Together Co won a national award for Best Social Prescribing Partnership from the National Association of Link Workers. Whilst our Community Roots project (renamed UOK after year end) supported 540 people through twelve Black, Asian, and ethnically diverse groups (target was 300). We also delivered over £16,000 in individual grants to support people with heating and eating through winter.

We continued our community development work supporting groups including the Albanian Community, The Racial Harassment Forum, Mosaic and ADHD Aware.

**Learning and Employability.** Following on from our successful English language support work, we refocused MESH to become a - Multicultural Employability Support Hub, which began in October. This work takes a 'job club' peer support approach and includes the weekly Learn Around the World drop in and the creation of the Brighton Multicultural Women's Cycling Group. MESH surpassed targets within the first six months of delivery including 134 people into training and 13 into employment.

Through our Community Learning partnership with HKP and the Brighton Unemployed Centre Families Project we supported 762 learners in 2,286 learning sessions. We also continued the Finding Your Way offer to support an additional 40 learners towards and into employment and continued to offer ESOL classes.

We continued to deliver bi-monthly hub networking events to bring cross-sector staff together to more effectively coordinate work across each area of the city. We reached 175 organisations or council teams through the year. We also ran training on community development for a range of partners including Public Health England.

**Voice.** The Community Voices group with its new community led approach continued to bring commissioners in to hear direct from lived experience, with the group prioritising the topic of mental health. We are exploring ways to transfer this work to an organisation with an exclusive focus on work with ethnically diverse communities over the next year.

#### d. Youth Work

The TDC Youth Team worked with over 1,700 young people in 2021/22. 47% of the young people that we worked with in our Youth Grants Programme delivery are in the bottom 10% of the Income Deprivation Affecting Children Index (IDACI). 17% of young people TDC worked with are from ethnically diverse communities and 17% have Special Educational Needs or Disabilities.

The Youth Team were active in eight partnerships in the year alongside 25 partners, including leading on the Brighton Streets partnership, delivering targeted detached youth work across the city. We were particularly proud for Brighton Streets to win the national Partnership Working Award from Children and Young People Now.

# Trustees' report (continued) for the year ended 31 March 2022

Through Brighton Streets we also ran a successful pan-Sussex conference bringing together a broad range of statutory, voluntary and community partners to coordinate our work on tackling youth violence.

During the year we expanded our work both with school and with young people at risk. We began a successful new Holiday Activity and Food project providing youth work activities along with meals for children during the school holidays. We delivered a new pilot programme with an informal education offer in schools to counteract harmful sexual behaviours, working with young men at risk and increase protective factors.

We launched a new Hospital Youth Work service basing youth workers within the Emergency Department at the Royal Alexandra children's hospital to engage and intervene with young people at risk of violence, victims of crime and frequent attendees in order to reduce risks. We also started work on a new nationwide mentoring pilot in partnership with the Centre for Youth Impact.

Additionally, we continued: our Curiosity Club offer of a science and technology club for young people in Whitehawk, which included an adventure to the Science Museum in London; our work supporting young Travellers; and our young men's and young women's peer support groups. Through the Youth led grants Programme we supported young people to design and deliver £47,000 worth of youth led projects.

### e. Main activities undertaken to further the Company's purposes for the public benefit

TDC's main activities, as described above, are all focused on supporting communities experiencing poverty and exclusion in the city of Brighton and Hove – for public benefit. The Trustees confirm that they have had due regard to Charity Commission guidance on public benefit in setting the Charity's objectives and activities.

Trustees' report (continued) for the year ended 31 March 2022

### Financial review

#### a. Going concern

The Trustees, through the work of its Internal Sub-Committee undertook extensive review in the long term financial sustainability of TDC and reached the conclusion that they are fully confident that the Company has adequate resources to continue at full operational capacity for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

#### b. Results for the year

The charity's total income for the year was £1,726,616 (2021: £1,354,995) and had net incoming resources for the year of £90,748 (2021: £35,636). This enabled the organisation to meet its reserves target as detailed below.

At the year end, total funds were £384,621 (2021: £293,436) which included restricted funds of £2,089 (2021: £13,426) and unrestricted funds of £382,532 (2021: £280,010).

This is the final year covered by the Sustainable Business Model agreed as the financial element of the concluded Community led Solutions to Tackling Inequality strategy. This approach proved successful, leading the organisation to a stronger financial footing, with greatly increased income through this strategic period and our reserves targets now met. Learning from the Sustainable Business Model approach, coupled with a review of financial needs for the future, will form the basis of a new financial strategy which is being developed through 2022-23.

### c. Reserves policy

The TDC reserves policy is to: ensure the organisation's resilience; protect ongoing sustainability; enable the continuation of delivery of charitable activities for our beneficiaries; and as a demonstration of good stewardship of the charity's funds. To achieve this, the Trustees believe that the free reserves target is to hold the appropriate funding to cover: our designated funds; the charity's organisational costs for three months – including staffing and central services costs; and a sum for legal and redundancy costs in the case of closure. The figure represented by this reserves target at year end is £378,000 (2021: £310,000).

During the year the Trustees agreed to create a new designated fund – the TDC Covid Recovery Development Fund. Trustees had expressed concern about the negative impact of the pandemic on communities such as the cost of living crisis, increased mental health issues, and the disproportionate disparity of Covid on ethnically diverse communities. £40,000 has been allocated to this new fund to enable TDC to invest in work in these areas, be responsive to rapidly changing community need and to ensure that TDC can develop the resilience to deal with the ongoing impact of Covid. During the year TDC discharged its responsibilities on the previously designated fund for the Bevendean Community Building through a payment to Action on Bevendean Community.

After taking account of the annual recalculation of our redundancy costs, our fixed asset position, revised running costs and our designated funds, our remaining free reserves stand at £378,000 (2021: £280,000). This shows we have now reached 100% of our reserves target (2021: 90%).

#### d. Investments policy

All TDC monies held in reserves are spread across different financial institutions that are covered by the £85,000 maximum Financial Services Compensation Scheme. We review the investment income from these funds at Internal Sub-Committee meetings and weigh this against speed of access to monies.

#### e. Principal risks

During the year we moved away from our emergency Coronavirus Risk Review footing, which was put in place to cover the unique and rapidly changing situation that began in 2020 and moved back to the longer term approach a full organisation Risk Review.

Trustees' report (continued) for the year ended 31 March 2022

TDC conducted a new in-depth full organisational Risk Review during the year and identified a list of Top Ten Risks, and key mitigating actions, which was developed with input from the Trustees and Senior Leadership Team (SLT) and an external review of national best pratice. These Risks were then reviewed on a quarterly basis, by both the Internal Sub-Committee and the SLT, with a focus on progress of the mitigating actions and an analysis of any emerging risks. This process has led to the appointment of a new role of Quality Manager who began in post after the year end in 2022.

#### f. Financial risk

TDC appointed a new Treasurer during the year who is a fully qualified chartered accountant with over 20 years' experience of senior finance work. The Treasurer is a key member of the Board's Internal Sub-Committee, who are responsible for oversight of financial risk at TDC.

TDC continued to employ both a Finance Director and Finance Officer to manage the day-to-day finances of the organisation. They closely follow the Finance Procedures developed in 2020, which introduced new controls.

### g. Principal funding and income generation

TDC has achieved a third consecutive year of significant growth. The charity continues to be primarily funded through local statutory sources of income, though remains careful to cultivate a broader range of income sources to ensure organisational sustainability, with the full list of TDC's funders detailed in the notes.

The Trustees are mindful of ensuring that any new income streams are only to deliver work that fits the organisation's values, strategy and community development approach. The Trustees also take care to ensure appropriate investment within the organisational infrastructure to ensure that the organisation's internal capacity can continue to successfully support delivery.

Responsibility for income generation is shared amongst senior staff, led by the Chief Executive and supported by a Development Manager and the Directors of each delivery Department.

### h. Support costs

The Support Costs analysis shows the full Central Services costs, this includes central staff, printing, rent and other office costs, audit, governance and IT costs. The rise in Support Costs from the previous year is largely down to investment in the ever more essential area of IT.

### Structure, governance and management

#### a. Constitution

The Trust for Developing Communities is registered as a charitable company limited by guarantee and was set up by a Trust deed.

Its governing document is its Memorandum and Articles of Association dated 3 March 2000, amended at General Meetings held on 12 December 2002, 20 October 2004 and 18th October 2016.

### b. Trustees appointment, induction and indemnity

The management of the Company is the responsibility of the Trustees, who are elected to serve three-year terms by TDC's Members at each Annual General Meeting (AGM). With TDC's Membership comprising local community groups and individuals.

Prospective Trustees undertake a thorough application and induction process and can be co-opted onto the Board by Trustees before standing at the AGM. The Trustees must consist of at least five and not more than 15 individuals. One third of the Trustees must retire at each AGM, though may stand for re-election. The current number of Trustees is eight.

# Trustees' report (continued) for the year ended 31 March 2022

At the most recent AGM on 23 March 2022, two Trustees stepped down, and two Trustees were elected by Members, this included our Treasurer, who had been co-opted by Trustees during the year, before receiving her full mandate by Members at the AGM.

Our AGM also provided the opportunity to honour ten new Community Champions, our inspiring Members who have done so much to build community life in their neighbourhoods, who were presented with Awards by the Mayor.

In addition to a robust risk framework and governance procedures, TDC continue to purchase Trustee indemnity insurance.

### c. Organisational structure, management, staffing and remuneration

The Trustees delegate day to day decision making to the Chief Executive who is supported by the Senior Leadership Team, comprising department directors and key central staff.

TDC employed 60 staff members during 2020-21. Staff are organised into Teams, each led by a Director.

TDC operate a remuneration policy overseen by the Board of Trustees which is used to set the pay and remuneration for TDC's key management personnel, and for all staff. The organisation used the National Joint Council pay scales to set pay levels and assigns roles to specific bandings to reflect the skills required for specific roles. Employees at TDC progress to the next salary point within their band on 1st April each year, subject to satisfactory performance, assuming they have been in post for over six months and until they reach the top of their scale.

Each year, TDC Trustees determine whether the salary points for all staff should be adjusted to reflect cost of living changes in the NJC salary scales, taking account of benchmarking with similar organisations. By December 2021, NJC had yet to make a decision on cost-of-living increases, so the Trustees made the decision to award a 2% rise and backdate it to April 2021. NJC settled at year end at 1.75%, which means that TDC have now moved ahead of the NJC scales. During 2022-23 the Trustees will revise a new remuneration policy in order to ensure staff wages can be uplifted in recognition of increasing inflation in a more timely manner than NJC going forward.

The Trustees would like to pay tribute to our staff for their dedication, skill and resilience delivering such exceptional work, in what was another very challenging work environment due to the Covid pandemic. To fully support our staff through these difficult times a series of well-being initiatives and staff benefits were launched during the year, which included new training opportunities, a cycle to work scheme, additional clinical supervision offers, and a new employee assistance programme.

#### d. Related party relationships

TDC has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and TDC at 31 March 2022.

#### Plans for future periods

TDC draft new strategy retains TDC's focus on tackling inequality in Brighton and Hove through community led solutions.

Our strong growth over the last strategic period is a reflection both of the growing significance and impact of our work, but also of the unacceptable inequalities that still exist within our city.

The impacts of Covid pandemic, the War in Ukraine and Brexit have combined to hit the economy hard. With big increases in cost of utilities, food, fuel; high levels of inflation; rising housing costs; and a squeeze on benefits. This is leaving those closer to poverty the hardest hit. There is more work to do. We are committed to rising to these new challenges in the years ahead to do all we can to ensure that communities that experience poverty and inequality can be the ones leading positive social change, to achieve the vision of Brighton and Hove as an inclusive, healthy and resilient city, free from inequality.

Trustees' report (continued) for the year ended 31 March 2022

The Trustees of TDC would like to take this opportunity to thank all our partners who we work with so closely to achieve more than we could ever achieve alone. We would also like to thank all our funders and supporters, listed below, without whom this work would not be possible – your support is greatly appreciated.

### Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- · select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- · make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

#### **Auditors**

The auditors, Kreston Reeves LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Mr M Pattinson (Chair of Trustees) Date:

# Statement of financial activities (incorporating income and expenditure account) for the year ended 31 March 2022

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
	Note	£	£	L	L
Income from:	_				
Donations and legacies	3	-	43,866	43,866	8,302
Charitable activities	4	1,537,439	142,981	1,680,420	1,346,552
Investments	5	-	2,330	2,330	141
Total income	-	1,537,439	189,177	1,726,616	1,354,995
Expenditure on:	-	_		_	
Raising funds		-	23,751	23,751	15,053
Charitable activities	6	1,548,776	63,341	1,612,117	1,304,306
Total expenditure	<u>-</u>	1,548,776	87,092	1,635,868	1,319,359
Net (expenditure)/income		(11,337)	102,085	90,748	35,636
Transfers between funds	14	4,500	(4,500)	-	-
Net movement in funds	-	(6,837)	97,585	90,748	35,636
Reconciliation of funds:	_	_			_
Total funds brought forward		13,426	280,010	293,436	257,800
Net movement in funds		(6,837)	97,585	90,748	35,636
Total funds carried forward	- -	6,589	377,595	384,184	293,436

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 17 to 35 form part of these financial statements.

### The Trust for Developing Communities

(A company limited by guarantee) Registered number: 03939332

### **Balance sheet** as at 31 March 2022

	Note		2022 £		2021 £
Current assets					
Debtors	12	153,633		32,888	
Cash at bank and in hand		418,632		407,339	
	-	572,265	-	440,227	
Creditors: amounts falling due within one year	13	(188,081)		(146,791)	
Net current assets	<del>-</del>		384,184		293,436
Total assets less current liabilities		<del>-</del>	384,184	<del>-</del>	293,436
Total net assets		-	384,184	-	293,436
Charity funds					
Restricted funds	14		6,589		13,426
Unrestricted funds	14		377,595		280,010
Total funds		<del>-</del>	384,184	<del>-</del>	293,436

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Mr M Pattinson

(Chair of Trustees)

Date:

The notes on pages 17 to 35 form part of these financial statements.

# Statement of cash flows for the year ended 31 March 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash used in operating activities	8,963	123,364
Cash flows from investing activities		_
Dividends, interests and rents from investments	2,330	141
Net cash provided by investing activities	2,330	141
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	11,293	123,505
Cash and cash equivalents at the beginning of the year	407,339	283,834
Cash and cash equivalents at the end of the year	418,632	407,339

The notes on pages 17 to 35 form part of these financial statements

# Notes to the financial statements for the year ended 31 March 2022

#### 1. General information

The company is a company limited by guarantee. Membership of the company is open to any individual or organisation interested in promoting the objects. Members elect trustees to govern the company. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

The registered office and principal place of business of the charity is:

Community Base 113 Queens Road Brighton England BN1 3XG

### 2. Accounting policies

#### 2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Trust for Developing Communities meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

### 2.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### 2.3 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from donations is accounted for as received by the charity.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Notes to the financial statements for the year ended 31 March 2022

### 2. Accounting policies (continued)

#### 2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

#### 2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

### 2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £2,500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following basis:

Fixtures, fittings & computer - 3 years straight line equipment

#### 2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### 2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Notes to the financial statements for the year ended 31 March 2022

### 2. Accounting policies (continued)

#### 2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 2.10 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

### 2.11 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

#### 2.12 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

### 2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

# Notes to the financial statements for the year ended 31 March 2022

4.

## 3. Income from donations and legacies

		funds 2022 £	funds 2022 £
Donations		26,039	26,039
Government grants		17,827	17,827
		43,866	43,866
		Unrestricted funds 2021 £	Total funds 2021 £
Donations		818	818
Government grants		7,484	7,484
		8,302	8,302
Income from charitable activities			
	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Income from charitable activities - Community benefit	1,537,439	142,981	1,680,420
	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Income from charitable activities - Community benefit	1,283,885	62,667	1,346,552

Unrestricted

Total

# Notes to the financial statements for the year ended 31 March 2022

Grants received included within charitable activities are as follows:

	2022 £	2021 £
A L WO COLO CO PUICO	44.005	44.005
Adult Social Care - BHCC	41,285	41,285
BBC Children In Need	-	17,195
BHCC - Third Sector Commission	520,400	520,400
CAF Resilience Fund	0.407	19,118
Clarion Futures	8,137	47.000
Community Learning Programme	50,323	47,329
Community Roots	50,292	46,292
Contain Outbreak Management Fund	150,000	-
Covid Winter Fund - BHCC	16,848	10,000
Department of Health - Social prescribing	22,266	22,266
Enjoolata Foundation	5,000	-
ESF Community Grant via London Learning Consortium	11,684	7,522
Flexible Support Fund (formerly Controlling Migration)	43,300	43,849
Friends, Families and Travellers	9,472	9,473
Greenpower & Sussex Police and Crime Commission Fund	-	8,516
Health for All (NHST)	19,134	-
Holiday Activity and Food	34,658	-
Home Office Early Intervention Youth Fund	-	46,010
Home Office Parental Support	-	20,770
Home Office Support	-	24,500
Hyde Charitable Trust - Successful Places Fund	5,000	-
MST Mentoring	5,375	-
Serious Organised Crime Prevention Fund	24,000	6,500
Small and other grants	8,245	4,353
Sussex Community Foundation	10,000	9,770
Sussex Partnership NHS Foundation Trust	17,895	17,895
Violence Reduction Unit	239,813	160,621
Wellcome Trust & BBC Children in Need	40,289	20,812
Youth Led Grants Programme - BHCC	47,573	30,409
Youth Service Grants Programme	156,450	149,000
	1,537,439	1,283,885

# Notes to the financial statements for the year ended 31 March 2022

## 5. Investment income

			Unrestricted funds 2022 £	Total funds 2022 £
	Deposit account interest		2,330	2,330
			Unrestricted funds 2021 £	Total funds 2021 £
	Deposit account interest		141	141
6.	Analysis of expenditure on charitable activities			
	Summary by fund type			
		Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
	Community benefit	1,548,776	63,341	1,612,117
		Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
	Community benefit	1,277,175	27,131	1,304,306
7.	Analysis of expenditure by activities			
7.	Analysis of expenditure by activities	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £

# Notes to the financial statements for the year ended 31 March 2022

## 7. Analysis of expenditure by activities (continued)

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Community benefit	1,233,732	70,574	1,304,306

## Analysis of direct costs

	Community benefit 2022 £	Total funds 2022 £
Staff costs	838,207	838,207
Other staff & volunteer costs	14,286	14,286
Venue hire & refreshments	17,396	17,396
Project equipment/materials	24,497	24,497
Funds distributed to partners	419,715	419,715
Printing, postage & stationery, telephone & IT	21,364	21,364
Youth activities	39,062	39,062
Project consultants	67,838	67,838
Other project costs	11,399	11,399
Project travel & subsistence	2,781	2,781
Client costs	16,892	16,892
Community group payments	55,194	55,194
	1,528,631	1,528,631

# Notes to the financial statements for the year ended 31 March 2022

## 7. Analysis of expenditure by activities (continued)

## Analysis of direct costs (continued)

	Community benefit 2021 £	Total funds 2021 £
	~	~
Staff costs	723,132	723,132
Other staff & volunteer costs	5,511	5,511
Venue hire & refreshments	5,100	5,100
Project equipment/materials	17,007	17,007
Funds distributed to partners	350,229	350,229
Printing, postage & stationery, telephone & IT	20,734	20,734
Youth activities	26,293	26,293
Project consultants	63,584	63,584
Other project costs	1,697	1,697
Project travel & subsistence	1,518	1,518
Client costs	8,821	8,821
Community group payments	10,106	10,106
	1,233,732	1,233,732
Analysis of support costs		
	Community benefit 2022 £	Total funds 2022 £
Staff costs	19,553	19,553
Printing, postage & stationery & telephone	4,411	4,411
Other office costs	9,444	9,444
Consultant support	2,250	2,250
Rent	20,259	20,259
IT licences and support	15,307	15,307
Audit & accountancy fees	8,580	8,580
Governance costs	3,682	3,682
	83,486	83,486

# Notes to the financial statements for the year ended 31 March 2022

## 7. Analysis of expenditure by activities (continued)

## Analysis of support costs (continued)

	Community benefit 2021 £	Total funds 2021 £
Staff costs	19,913	19,913
Printing, postage & stationery & telephone	3,035	3,035
Other office costs	6,481	6,481
Depreciation	3,049	3,049
Consultant support	3,000	3,000
Rent	20,109	20,109
IT licences and support	2,217	2,217
Audit & Accountancy fees	10,160	10,160
Governance costs	2,610	2,610
	70,574	70,574

### 8. Auditors' remuneration

The auditors' remuneration amounts to an auditor fee of £7,710 (2021 - £7,020), and other accounting services of £1,710 (2021 - £3,140).

## 9. Staff costs

	2022 £	2021 £
Wages and salaries	790,069	688,439
Social security costs	51,883	34,711
Contribution to defined contribution pension schemes	39,559	34,948
	881,511	758,098
The average number of persons employed by the Company during the year w	as as follows:	
	2022 No.	2021 No.
Total	45	40

# Notes to the financial statements for the year ended 31 March 2022

## 9. Staff costs (continued)

No employee received remuneration amounting to more than £60,000 in either year.

In 2022 and 2021 the Trust for Developing Communities consider their key management personnel to be:

Athol Halle (Chief Executive); Adam Muirhead (Director of Youth Work); Kaye Duerdoth (Director of Equalities); Kirsty Walker (Director of Neighbourhoods); Emma Macpherson (Finance Director until September 2021); Jo Rees (Finance Director from September 2021); Jo Winyard (Operations Manager) and Lisa Marshall (Development Manager).

Remuneration and benefits received by key management personnel during the year amounted to £251,776 (2021: £235,473), made up of salaries of £238,398 (2021: £222,847) and employers pension contributions of £13,378 (2021: £12,626).

### 10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

### 11. Tangible fixed assets

	Fixtures, fittings & computer equipment £
Cost or valuation	
At 1 April 2021	9,146
At 31 March 2022	9,146
Depreciation	
At 1 April 2021	9,146
At 31 March 2022	9,146
Net book value	
At 31 March 2022	<u> </u>
At 31 March 2021	-

# Notes to the financial statements for the year ended 31 March 2022

### 12. Debtors

		2022 £	2021 £
D	Due within one year		
Т	rade debtors	147,575	17,605
C	Other debtors	91	6
Р	Prepayments and accrued income	5,967	15,277
		153,633	32,888
13. C	Creditors: Amounts falling due within one year		
		2022 £	2021 £
Т	rade creditors	67,590	54,497
C	Other taxation and social security	16,928	13,226
C	Other creditors	6,137	104
Α	Accruals and deferred income	97,426	78,964
		188,081	146,791
		2022 £	2021 £
D	Deferred income at 1 April 2021	60,681	28,523
R	Resources deferred during the year	61,625	60,681
	Amounts released from previous periods	(56,068)	(28,523)
		66,238	60,681

Deferred income arises from grants received in the financial year that also relate to subsequent financial years.

# Notes to the financial statements for the year ended 31 March 2022

### 14. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Unrestricted funds					
Designated funds					
Redundancy fund	55,000	-	-	37,000	92,000
Bevendean Community Building fund	7,487	-	-	(7,487)	-
Covid Recovery Development Fund	-	-	-	40,000	40,000
	62,487	-	-	69,513	132,000
General funds					
General Funds	217,523	189,177	(87,092)	(74,013)	245,595
Total Unrestricted funds	280,010	189,177	(87,092)	(4,500)	377,595

# Notes to the financial statements for the year ended 31 March 2022

## 14. Statement of funds (continued)

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Third Sector Commission	-	520,400	(520,400)	-	-
Contain Outbreak Management Fund	-	150,000	(150,000)	-	-
Adult Social Care - BHCC Ageing Well	-	41,285	(41,285)	-	-
Other neighbourhood projects	-	64,516	(59,516)	-	5,000
Brighton and Hove Youth Grants Programme	-	156,450	(156,450)	-	-
Sussex Violence Reduction Partnership	5,856	239,813	(250,169)	4,500	-
Curiosity Club	-	40,289	(40,289)	-	-
Other youth projects	5,431	129,973	(135,404)	-	-
Community Learning Programme	-	50,323	(50,323)	-	-
Community Roots	-	50,292	(50,292)	-	-
MESH	-	43,300	(43,300)	-	-
Other equalities projects	2,139	50,798	(51,348)	-	1,589
	13,426	1,537,439	(1,548,776)	4,500	6,589
Total of funds	293,436	1,726,616	(1,635,868)		384,184

# Notes to the financial statements for the year ended 31 March 2022

## 14. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Redundancy fund	55,000	-	-	-	55,000
Bevendean Community Building fund	7,487	-	-	-	7,487
	62,487	-		-	62,487
General funds					
General Funds	184,461	71,110	(42,184)	4,136	217,523
Total Unrestricted funds	246,948	71,110	(42,184)	4,136	280,010

# Notes to the financial statements for the year ended 31 March 2022

## 14. Statement of funds (continued)

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BHCC - Third Sector Commission (Previously TSIP)	-	520,400	(520,262)	(138)	-
Adult Social Care - BHCC Ageing Well	-	41,285	(41,285)	-	-
Other neighbourhood projects	-	15,624	(15,624)	-	-
Brighton and Hove Youth Grants Programme	-	149,000	(146,752)	(2,248)	-
Violence Reduction Unit - Brighton Streets	-	130,000	(124,144)	-	5,856
Home Office Early Intervention Youth Fund	-	46,010	(46,010)	-	-
Other youth projects	8,497	165,691	(167,005)	(1,752)	5,431
CCG and BHCC via Southdown for Community Roots	-	46,292	(46,292)	-	-
BHCC Community Learning Programme	-	47,329	(47,331)	2	-
Controlling Migration Fund via BHCC	-	43,849	(43,849)	-	-
Other equalities projects	2,355	78,405	(78,621)	-	2,139
- -	10,852	1,283,885	(1,277,175)	(4,136)	13,426
Total of funds	257,800	1,354,995	(1,319,359)	<u>-</u> _	293,436

Notes to the financial statements for the year ended 31 March 2022

#### **NEIGHBOURHOOD**

### Third Sector Commission – Community Development and Engagement

TDC lead the Inclusive Communities Partnership who deliver community development work in neighbourhoods experiencing poverty and deprivation and community engagement work with communities experiencing exclusion. Year Two of Three.

### **Contain Outbreak Management Fund**

BHCC received Central Government funding to provide financial support for local authorities to put in place additional public health and outbreak response measures due to Covid. Through this programme TDC delivered a Covid Community Resilience Programme for Community Anchor organisations across the city, including grants, training and development support. Additionally, TDC delivered community development support to emergency food groups in partnership with Brighton and Hove Food Partnership.

#### **Adult Social Care - BHCC Ageing Well**

TDC delivered community development work with older people, funded by Adult Social Care through the Ageing Well partnership, led by Impact Initiatives.

### **Other Neighbourhood Projects**

These include: 'Health for All' addressing health inequalities in Whitehawk and Hangleton with HKP, Wellsbourne and Speakout, funded by NHS Charities Together; TDC's 'Albanian Community Support Project' – funded by the Home Office's Serious Organised Crime Prevention Fund; 'Portslade Community Action' – funded by Hyde Charitable Trust and Clarion Futures; and 'Open Up Arts Whitehawk' with Brighton People's Theatre.

#### **EQUALITIES**

### **Community Learning Programme**

Support for community members in neighbourhoods experiencing deprivation to access learning opportunities. TDC lead a partnership including HKP and Brighton Unemployed Centre Families Project which is funded through the council's Third Sector Commission.

### **Community Roots**

To improve the mental health and well-being of people from Black, Asian and minority ethnic communities through both group work and individual support. Commissioned by BHCC and the CCG through the Community Roots partnership led by Southdown. TDC deliver in partnership with HKP. Renamed UOK after year end.

#### **MESH**

The MESH project (Multicultural Employability Support Hub) is a new project following on from the previous MESH project. This new one focuses more on support with employability for people from ethnically diverse backgrounds through delivering job clubs, English language support and individual support and is funded through the Flexible Support Fund (DWP) and comes via BHCC.

## Notes to the financial statements for the year ended 31 March 2022

#### **Other Equalities Projects**

These include: 'Covid Winter Fund' – distributing grants to people and families in need for food and clothing with funding from BHCC; 'Social Prescribing Plus' delivering group and individual support to people Black, Asian and minority ethnic communities in partnership with FFT, SIS and Switchboard and led by Together Co; 'Finding Your Way' – training and learning to support people from excluded communities with employability, funded by the European Social Fund via London Learning Consortium; 'Core 20+' a health inequalities project that is due to start in 2022-23, funded by NHS England via Sussex CCGs.

#### YOUTH

#### **Brighton and Hove Youth Service Grants Programme**

Commissioned by BHCC to deliver youth work focusing on neighbourhoods experiencing deprivation in two areas of the city - the North Area and the East Area.

#### **Sussex Violence Reduction Partnership**

Funding originates from the Home Office and goes to the Sussex Violence Reduction Partnership, who commission TDC via BHCC. This includes a range of projects: 'Brighton Streets' - TDC lead this partnership featuring Hangleton & Knoll Project (HKP) and Tarner Community Project to deliver detached youth work across the city; 'Hospital Youth Work' - A new project based at the Emergency department in the Royal Alexandra Children's Hospital; 'The Sussex Violence Reduction Partnership Conference' – TDC planned and delivered this event; 'Represent' – TDC subcontracted this youth arts work project with probation service users to Brighton Dome; 'Shift' – TDC subcontracted this music mentoring project to AudioActive.

### **Curiosity Club**

A project to inspire and educate young people in East Brighton about science and technology. Funded by Wellcome Trust and Children in Need.

### **Other Youth Projects**

These include: 'Holiday Activity & Food' - running holiday clubs with food provision for children in areas of the city experiencing deprivation including summer and winter schemes funded from Central Government via BHCC; 'Traveller Youth Work' - delivering regular youth clubs on a Traveller site, with funding from Friends, Families and Travellers; 'School Based Mentoring on Harmful Sexual Behaviour' delivered in partnership with YMCA DLG and Blatchington Mill school, funded by Sussex Police; 'Mentoring Multisite Trial' – part of national research project into youth mentoring, funded by Centre for Youth Impact and Youth Endowment Fund; 'Youth-led Grants' – supporting young people to apply for council funding and deliver their own youth-led projects; 'Health & Well-Being Youth Work'- working with Schools Nursing Teams to give support to young people in need, delivered in partnership with HKP and Impact Initiatives and funded by Sussex Partnership NHS Foundation Trust.

# Notes to the financial statements for the year ended 31 March 2022

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## 15. Analysis of net assets between funds

## Analysis of net assets between funds - current year

	Restricted funds 2022	Unrestricted funds 2022 £	Total funds 2022 £
Current assets	6,589	565,676	572,265
Creditors due within one year	-	(188,081)	(188,081)
Total	6,589	377,595	384,184
Analysis of net assets between funds - prior year			
	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Current assets	13,426	426,801	440,227
Creditors due within one year	-	(146,791)	(146,791)
Total	13,426	280,010	293,436
Reconciliation of net movement in funds to net cash flow	from operatir	ng activities	
		2022 £	2021 £
Net income for the year (as per Statement of Financial Activities	es)	90,748	35,636
Adjustments for:			
Depreciation charges		-	3,049
Interest received		(2,330)	(141)
(Increase)/decrease in debtors		(120,745)	10,608
Increase in creditors		41,290	74,212
Net cash provided by operating activities		8,963	123,364

# Notes to the financial statements for the year ended 31 March 2022

### 17. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash in hand	418,632	407,339
Total cash and cash equivalents	418,632	407,339

## 18. Analysis of changes in net debt

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	407,339	11,293	418,632
	407,339	11,293	418,632

### 19. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £39,559 (2021 - £34,948). Contributions totalling £6,137 (2021 - £104) were payable to the fund at the balance sheet date and are included in creditors.

### 20. Operating lease commitments

The Company had no commitments under non-cancellable operating leases at 31 March 2022.

### 21. Related party transactions

The Company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Company at 31 March 2022.