

**THE TRUST FOR DEVELOPING COMMUNITIES
(A COMPANY LIMITED BY GUARANTEE
AND A REGISTERED CHARITY)**

**TRUSTEES ANNUAL REPORT AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2010**

**REGISTERED NUMBER: 3939332
REGISTERED CHARITY NUMBER: 1106623**

**THE TRUST FOR DEVELOPING COMMUNITIES
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FOR THE YEAR ENDED 31 MARCH 2010**

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TRUSTEES' ANNUAL REPORT

The Trustees (who also act as Directors for Companies Act purposes) have pleasure in presenting their report and financial statements for the year ended 31 March 2010.

The Trustees believe that the financial statements comply with current statutory requirements, the Charity's governing document and the Statement of Recommended Practice.

Directors

Mrs. Fabia Bates
Mr. Paul Bramwell
Mrs. Jill Brookes
Mr. Robert Brown, MBE
Miss Valerie Chisholm
Ms Judith Cousin (until 11 November 2009)
Mr. Mark Drayton
Revd. Rachel Gouldthorpe (until 11 November 2009)
Mr. Ronald Gurney (from 11 November 2009)
Mrs. Suzanne Harris (from 11 November 2009)
Dr. Anthony Janio (until 11 November 2009)
Mr. Dominic Lafont (until 11 November 2009)
Mrs. Margaret Lucas (from 11 November 2009)
Mrs. Faith Matyszak, MBE, FMA (from 11 November 2009)
Mrs. Farah Mohebati (until 11 November 2009)
Mrs. Eileen O'Leary
Mr. Roy Taylor (until 11 November 2009)
Revd. Stephen Terry

Secretary

Mr Barry Hulyer

Company Number

3939332

Charity Number

1106623

Staff at 31 March 2010

Barry Hulyer	Chief Executive
Kaye Duerdoth	Projects Manager (on secondment)
Rosaria Garcia	Projects Manager – on maternity leave
Signe Gosmann	Projects Manager
Joanna Hill	Projects Manager
Kirsty Walker	Projects Manager
David Allen	Community Development Worker, Portland Road & Clarendon
Amy Allison	Community Development Worker, Queen's Park & Craven Vale
Stephen Andrews	Community Participation Worker, New Larchwood, Coldean
Polly Brookes	Youth Activities Worker, Bevendean

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Claire Burchell	Community Worker with Young People, Queen's Park & Craven Vale
Sofie Cadwallader	Community Development Worker, Moulsecomb
Cela Fairhead	Youth Activities Worker, Queens Park & Craven Vale
Kalishia Le Coutre	Community Development Worker, Coldean
Elizabeth Lee	Community Development Worker, Hollingdean
Lorette Mackie	Community Development Worker, Portslade
Catherine Mitchell	Community Development Worker, Bevendean – on maternity leave
Adam Muirhead	Community Worker with Young People, Bevendean
Linda Saltwell	Development Worker (Projects – working in Hollingbury)
Sue Hes (now Sayers)	Community Participation Worker, Downlands Court, Peacehaven
Tony Silsby	Community Development Worker, Woodingdean
Katharine Trevelyan	Administrator and Office Manager
Gill Sweeting	Freelance Financial Administrator

Registered Office Wavertree House
Somershill Road
Hove
BN3 1RN

Independent Auditors
Clark Brownscombe Limited
8 The Drive
Hove
BN3 3JT

Bankers CafCash
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4TA

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trust for Developing Communities was incorporated as a company limited by guarantee on 3 March 2000 and received charitable status on 5 November 2004.

Its governing document is its Memorandum and Articles of Association dated 3 March 2000, as amended at an Extraordinary General Meeting held on Thursday 12 December 2002 and again at the Annual General Meeting held on 20 October 2004.

Board Membership

The Trustees when complete shall consist of at least 5 and not more than 15 individuals. One third of the Trustees must retire at each Annual General Meeting, those longest in office retiring first and the choice between any of equal service being made by drawing lots. A Trustee retiring under this Article may stand for re-election.

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The Board meets six times a year, receiving reports from the staff and from its two Sub-Committees, and keeping an overall eye on the work of the Trust. The Minutes and papers for the Board meetings are also circulated to the staff to keep them aware of the decisions being taken by the Board.

At the Trust's AGM in November 2010 the resignations of six Trustees were reported - Roy Taylor, Farah Mohebati, Cllr. Tony Janio, Judith Cousins, Rachel Gouldthorpe and Dominic Lafont. Paul Bramwell stood down under the three year rule, but stood again and was re-elected. Also elected were four new Trustees - Ronald Gurney, Sue Harris and Margaret Lucas and Faith Matyszak.

At the first Board meeting after the AGM Fabia Bates was re-elected as Chair of the Board and Mark Drayton was elected as Vice Chair.

Faith Matyszak has long had the initials MBE and FMA after her name. Trustees were delighted to learn that another Board member, Robert Brown, had been appointed an MBE in the 2009/2010 New Year Honours List.

Sub-Committees of the Board

The Personnel and Employment Sub-Committee, chaired by Paul Bramwell, has met as the need has arisen and the Finance Sub-Committee had met on a regular basis to ensure that the Trust's financial affairs are in good order. Stephen Terry volunteered to remain as Treasurer and Chair of the Finance Sub-Committee.

Major Risks

The Directors regularly consider the major risks to which the company is exposed and are confident that controls are in place to mitigate those risks (see Risk Policy on page 5)

Organisational structure and how decisions are made

The Minutes of Sub-Committee meetings are circulated to the Board and received by them, and decisions are taken in relation to their recommendations. The Board sets policy, agrees the annual budget (following recommendation from the FSC) and takes decisions on major matters that arise. The Board meets on a two-monthly basis when it receives detailed reports from the Chief Executive and staff on work in progress and opportunities arising and takes the necessary decisions.

The Chief Executive makes day-to-day decisions and meets with the Chair to discuss any forthcoming issues between Board meetings.

Trustees, recruitment and appointment

A third of the Board of Trustees retires each year by rotation and the retirees are eligible to stand for re-election. Throughout the year the staff encourage people within the neighbourhoods where they work to take up membership of the Trust, and, as the AGM approaches, to put themselves forward for election to the Board of Trustees. This approach has had some success.

Invitations to the AGM are sent to all members and to a wide range of people within the statutory and voluntary sectors. The covering letters encourage non-members to become members, and non-Trustees to consider standing for election to the Board. There is a range of skills represented on the Board, and a good mix of different sections of the community, and no major deficiencies have been identified.

Induction and training of Trustees

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Before even standing for election, Trustees are generally fully informed, by way of one-to-one discussion, of the aims and purposes of the Trust's work and potential trustees are only encouraged to stand if they are fully in agreement with these and wish to join collectively in working towards them. Some trustees have been elected at an AGM, following the completion of a nomination form, without prior discussion with current staff or trustees. In that case, the one-to-one conversation will take place as soon as possible afterwards.

All new trustees are provided with background information about the Trust and the responsibilities of being a charity trustee and they are required to sign a form indicating that they have understood this information and are legally entitled to act as a charity trustee.

New trustees are offered a 'mentor' or 'buddy' from within the current trustees, to support them through their initial stages of trustee-ship, if they so wish.

Relationships with related parties, including key partnerships

The Trust is a member of the national Urban Forum, the South of England Open College Network, RAISE, Community Development Exchange, Brighton & Hove Business Community Partnership and the Brighton & Hove Community & Voluntary Sector Forum.

Through the Forum the Chief Executive, Barry Hulyer, served on the Brighton & Hove Economic Partnership, the Brighton & Hove Waste Management Panel, the Stronger Communities Partnership Board, the Brighton & Hove Change Up Consortium and the Stronger Neighbourhoods Group, a sub-group of the Local Strategic Partnership.

The Trust works with the Brighton & Hove Working Together Project, with the Hangleton & Knoll Project, the Sussex Community & Voluntary Sector Learning Consortium, the Sussex Learning Network and with a range of community organisations in the various neighbourhoods in which it works, as detailed elsewhere in this report. It also works very closely with the Brighton and Sussex Universities.

The Trust having worked closely with SCIP (Sussex Community Internet Project) on the development of its own website, Trust workers in the various neighbourhoods have called on SCIP's expertise for the development of neighbourhood and neighbourhood group websites.

Brighton & Hove City Council again commissioned the Trust to provide community development work across the city. However this funding did not meet all the costs of the community development work, as reported in the Overview paragraph on page 14. As a result of the commissioning, the Trust worked with Serendipity, NewmanFrancis Ltd. and the Hangleton & Knoll Project to whom some of the work covered by the funding was outsourced. The Trust's Chief Executive and its Projects Managers have close working links with the officers of the city council and with many of its elected members.

From 1st April 2010, Kaye Duerdoth, who had been seconded from NewmanFrancis, has been employed directly by the Trust and, indeed, on the resignation of Joanna Martindale, following an external recruitment process, she was appointed as the Trust's Deputy Chief Executive.

The list of staff on pages 1 and 2 shows that during 2009-2010, the Trust has employed community development workers directly in Bevendean, Coldean, Hollingbury, Hollingdean, Moulseccomb, Portland Road & Clarendon, Portslade, Queen's Park & Craven Vale and Woodingdean. In addition our work with older people in Coldean, based at New Larchwood, has extended to doing similar work within Downlands Court in Peacehaven, commissioned by East

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Sussex County Council. A grant from Children in Need, together with the funding from the Youth Service, enabled the Trust to employ eight hours a week Youth Activities Workers to assist our Community Workers with Young People in Bevendean and Queen's Park & Craven Vale. All these projects will be continuing in 2010-2011.

Charity's aims and achievements

The Board believes that its work in the various neighbourhoods and its Working in Community Organisations training courses – as detailed in the following pages – is fully in line with the Trust's objectives. The Trust's whole ethos, which permeates all aspects of its work, is to empower people and this ensures that it works to eliminate unfair discrimination and to encourage equality of opportunity.

Volunteer involvement

Volunteer input to the work of the Trust itself has in the past mainly consisted of the valuable contribution made by the Trustees, whose names are listed on page 1. The Trust has also offered opportunities for people to volunteer and gain experience in community development by shadowing and working along side Trust staff in various neighbourhoods.

The Trust's staff work with an increasing number of such volunteers in the various communities where they are based, and also seek to increase volunteer participation in the various existing and newly-formed community organisations. Our monitoring figures show that in 2009-2010 the Trust worked with 2,076 local residents who are considered by the Trust to be volunteer 'community activists', volunteering for their own independent groups, rather than volunteers of the Trust itself. When recruiting new paid staff to work in any area, the Trust seeks the involvement of at least one volunteer resident in the short listing and interview process. In addition the appointments panel will include a Trustee with knowledge of the geographical area or the nature of the work for which the new member of staff is being sought.

Ellen Robinson, a community activist, continues as a community development trainee, working with Linda Saltwell in Hollingbury. Jacqui Swayne is now involved in Moulsecoomb, particularly with the Bangladeshi Women's Group. In Queen's Park & Craven Vale, Carol Byard worked alongside Sue Hes as a regular Trust volunteer in that neighbourhood. Hannah Leask worked in Bevendean in connection with the development of a new community building and in Coldean Ron Sutton was heavily involved in the New Larchwood Allotment Group and Spike Ekipse was an active Chair of the Community Café.

For 2010-2011 the Trust has received funding from the European Social Fund for the creation of a Volunteer Learning Centre and volunteers are being recruited to work with all the staff. This work is being co-ordinated by Jo Hill. A volunteer policy has been drafted by Kirsty Walker and systems are being put in place to ensure good management of volunteers under the Volunteer Learning Unit.

Risk Policy

TDC had developed a risk management strategy as part of the regular review of the risks to which it might be exposed. This process of review informs the creation of any necessary new policies and procedures which serve to mitigate identified risks. We aim to be proactive in addressing risk and to have reporting systems that allow organisational response to be swift and effective.

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Through our processes risk is identified, measured, mitigated and monitored. We recognise that risk management is an ongoing process and that risk cannot always be eliminated but that with planning and thought it can be controlled and minimised.

We have identified the potential level of risk of a range of factors. However, with the mitigating processes which the Trust has in place, these risks are now identified as being at a low level.

PUBLIC BENEFIT

In shaping our objectives and planning our activities for the year, the trustees have given consideration to the duties set out in section 4 of the Charities Act 2006 to have due regard to public benefit. In particular, the trustees have considered how the planned activities will contribute to the overall aims and objectives that they have set. The trustees believe that the following paragraphs, specifically on the Aims and Objectives and Activities and Achievements for the year, relate in detail the benefit that the Trust provides to the public.

OBJECTIVES AND ACTIVITIES

The Objects of the Trust (“the Objects”) are to further such charitable purposes for the benefit of the inhabitants of economically and socially or socially disadvantaged communities in South East England as the trustees see fit, in particular but not exclusively by:

- 1 developing their capacity and skills and advancing education in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society;
- 2 advancing education including, but not limited to the foregoing, the provision of training;
- 3 providing, in the interests of social welfare, facilities for recreation and other leisure-time occupation with the object of improving the conditions of life of the said inhabitants having need of such facilities by reason of their age, youth, sex, race, infirmity, disablement, sexual orientation, gender, poverty or social or economic circumstances; and
- 4 promoting the elimination of unfair discrimination on the grounds of race, sex or disability and encouraging equality of opportunity.

ACHIEVEMENTS AND PERFORMANCE

The Trust continued to grow during the year following the settlement of Brighton & Hove City Council’s Community Development Commissioning funding. At 1 April 2010 staff numbers stood at 23 plus the freelance Financial Administrator. All but two of those staff work part-time. A list of the areas where the Trust has worked is given earlier in this report.

AREA/NEIGHBOURHOOD BASED PROJECTS

Funding for the Trust’s work in the various neighbourhoods of Brighton & Hove was funded from Community Development Commissioning, administered by Brighton & Hove City Council. In addition the Trust’s work with young people in Bevendean and Queen’s Park/Craven Vale was funded by the Youth Service and BBC Children in Need and the work in Downlands Court, Peacehaven was paid for by East Sussex County Council. Work on a project called My Play Space/Playbuilder came from the city council’s City Services Projects Unit, Hollingdean Development Trust paid part of the cost of employing the Hollingdean Community Development

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Worker, residual funding from New Deal for Communities assisted our work in Moulsecoomb and various smaller sums were received for specific purposes and pieces of work.

1. Community Development Commissioning funded work

The Community Development funding enabled the Trust to continue its neighbourhood work in Bevendean, Coldean, Hollingbury, Hollingdean, Portland Road & Clarendon, Portslade, Queen's Park & Craven Vale, as well as city-wide work and new work in Moulsecoomb and Woodingdean. It also covered part of the cost of employing an office-based Administrator and provided the funding for the work outsourced to organisations working in Hangleton & Knoll, Brunswick & Regency and Whitehawk. A short description of each of the projects in which Trust was directly involved is given on pages 27 to 29.

Tony Silsby, who last year was appointed to work in **Bevendean** to cover Catherine Mitchell's absence on maternity leave, transferred to Woodingdean during the year and Kay Densley was appointed, initially as a volunteer and then, in 2010-2011 on a temporary contract to work in Bevendean. In the interval between Tony Silsby's departure and Kay Densley's arrival, work in Bevendean was covered by Projects Manager, Signe Gosmann.

Important work has been done with the Buildings Group and a public consultation was carried out. Plans have been drawn up and negotiations concerning planning permission and charitable status are ongoing. This work suffered some hold-ups due to the sudden and untimely death of Charlie Jordan, an external consultant, but Ms Gosmann supported the Buildings Group to hold a public meeting where amended plans were approved for submission to the Council.

Work has continued with Action for Bevendean Community (ABC), the Local Action Team, BeCCA, and a large number of small groups and the Holy Nativity Church. Kay Densley started paid work with the Trust in April 2010 and is picking up existing work and dealing with new matters as they arise. Staff in Bevendean have been aided and supported by Board Member Robert Brown, who lives in the area and is Chair of ABC. Fellow Trustees were delighted when Mr. Brown was awarded an MBE in April 2010.

Hundreds of residents have participated in the various events arranged. In addition, workers have supported a large number of smaller groups, including the Bevendean Family Outings Group, the Leybourne Parade Steering Group, Senior Citizens Group, and the Bevendean Bulletin.

Our Community Development Worker in Bevendean shares an office in Bevendean Primary School with Adam Muirhead, the Community Worker with Young People.

Projects Manager, Jenny Moore, left the Trust's employment in July 2009. Her work in **Coldean** was picked up by community development worker Kalishia Le Coutre (another ex-WICO student) who is supervised by Joanna Hill. Work has continued with the area's Youth Group to investigate the possibility of leasing the old doctor's surgery in Coldean and plans are being made to set up a

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Women's Health Group. Ms Le Coutre has been actively involved in providing support to the Stanmer and Coldean Local Action Team in the run up to their AGM and re-focusing the group. She also provides support to the Residents Association. With the Working Together Project and Community & Voluntary Sector Forum, the Trust is delivering training sessions for communities and regular meetings have also been arranged with service providers to work collectively on projects which meet residents' aspirations for the area. Both Ms Le Coutre and the Community Participation Worker are based in New Larchwood.

Ms Le Coutre has been involved in consultations around My Play Space/Playbuilder, to ascertain the improvements which local people want for playgrounds in Coldean; a Coldean Conference was held and was a great success with good participation of service providers and residents.

In **Hollingbury**, with Linda Saltwell's support, the Hollingbury Active Parents for Park Improvement (HAPPI) group have seen the successful completion of the first two stages of their playground project in Carden Park. After over two years' work on this, they continue to consult and fundraise for further works towards refurbishing the 13+ area of the park and developing charity status for their group. The increasingly independent Newsletter Group continues to produce regular newsletters. A new 50+ group, Hollingberries, has been set up and offers a range of activities as decided by the participants. Relations between the Trust and Old Boat Corner Community Association and the Together Group in Hollingbury are now very good. Ellen Robinson continues to work with Linda Saltwell as a volunteer, as she has done since Autumn 2006.

Elizabeth (Liz) Lee has continued her work in **Hollingdean**. Based in Hollingdean Community Centre, she has worked closely with Hollingdean Development Trust who have part-funded the post. Mrs. Lee has been working with residents to develop a skate park in the area and funding applications were made. A survey has been carried out into the wish for tree planting in the area and a natural play area was developed at Tavistock Down and finally opened in March 2010. Funding was obtained for a pre-school movement and dance group, local 'surgeries' have been established for residents to meet the local Police Community Support Officer (PCSO) and Community Warden, and a dance group for young children has also been established.

The Trust began to deliver community development work in **Moulsecoomb** at the start of Kaye Duerdoth's secondment in April. In July, the role was passed to Sofie Cadwallader when she was appointed as community development worker for Moulsecoomb. There are three main strands to the work; supporting St George's Hall Management Committee towards sustainability, supporting the Moulsecoomb Bangladeshi Women's Group and developing the role of Moulsecoomb Local Action Team.

Highlights of the year include the opening of a resource room and a celebratory event in the Hall on St. George's Day. Ms Cadwallader has supported many of the groups using the Hall to make successful funding applications including refurbishment of the kitchen which was funded by NDC Succession Grants.

The Bangladeshi Women's Group after much difficulty were supported to open their bank account and with assistance from Money in Mind and the Working Together Project are working towards running their meetings and finances independently. With support, the group access St Luke's swimming pool each week and attend regular exercise classes.

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Ms Cadwallader has supported the monthly LAT meetings and worked with the resident committee to plan the activities of the LAT. She has supported the LAT to review activities and refresh it's action plan. Sofie facilitated the joint production of a newsletter by the Moulsecoomb Local Action Team and Moulsecoomb community engagement practitioners. Currently she is supporting the development of a community website for Moulsecoomb with assistance from Brighton University.

In the **Portland Road and Clarendon** area David Allen occupies space within the remodelled cafe in Stoneham Park. As reported in our last Annual Report, he was employed to work in this area of Hove following Joanna Martindale's appointment as Deputy Chief Executive. He chairs meetings of the Portland Road & Clarendon Forum and works closely with other neighbourhood groups in the area such as the Vallance Committee and the Poets Corner Community Society and the various newsletter groups. The Forum decides on the distribution of Healthy Neighbourhoods funding in the area, although the funds are held and disbursed by TDC.

Work with SPARKS (Stoneham Park Association for Residents & Kids) has increased capacity (they are now partnering with Sussex Central YMCA to deliver the 'ParkSafe' scheme in Stoneham Park and have worked with Brighton & Hove Food Partnership's 'Harvest' project) and improved the governance structure in time for intended consultation exercises on planned improvements funded by planning gain monies.

Mr. Allen has facilitated the forum's refreshing of its neighbourhood priorities and will be working with them on reviewing their Terms of Reference. It is a diverse community covering different political wards and so much of this work for the forum relies on bringing groups and services together to improve community cohesion where there is potential conflict.

In **Portslade** Lorette Mackie continues to support as necessary the now well-established Portslade Community Forum (PCF), the Portslade Local Action Team and Easthill Park Group. She supported local traders in arranging an inaugural meeting to set up a Traders Association, and the Food Interest Group in arranging a produce market. Ms Mackie has supported groups such as Wickhurst Rise Maisonettes Residents Association (WRMRA) in their funding efforts and was involved in the My Play Space consultations for Mile Oak Recreation Group and Warrior Park. In December there was a Clean Up day in Warrior Park, clearing scrub, weeds and rubbish in preparation for the My Play Space improvements. She has also supported the East Hill Park group to organise a very successful Picnic and Play event in June 2009, with attendance by approximately 800 people.

Alongside all that, she has organised, with the Working Together Project, Committee Skills Training and Communication Training for members of local groups, website training for PCF, and an Away Day for Trust staff. A "MARAFUN" event was planned to coincide with the Brighton Marathon in April 2010.

Ms Mackie and her line manager Joanna Hill, have worked with the Chair of the PCF to set up a process to enable smooth handover of the Chair to the committee in 2010.

In **Queen's Park & Craven Vale** Sue Hes, the Trust's community development worker was replaced by Amy Allison, when Ms Hes applied for and was appointed to the post in Downlands Court, Peacehaven (see below). She moved to the Peacehaven job in August 2009. A past

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WICO student, Ms Allison started work with the Trust in November 2009. Obviously she had to find her feet and pick up work in the community that was already in train. She has continued the work with the Queens Park and Craven Vale Community Forum. She has worked on a number of engagement activities and events, including a Christmas fair, apple day, a roving community choir, participation in the Brighton festival by local artists and she is in the process of developing a food bank and café at the Haven.

She has supported the sewing group to become independent with its own constitution, bank account and funding in place and she is helping the Family Together trips group to prepare for an Annual General Meeting and start fundraising again for future trips.

Ms Allison works closely with the area's Community Worker with Young People, Claire Burchell, and both these staff in Queen's Park & Craven Vale now occupy an office in the neighbourhood, within The Haven community rooms in Pankhurst Avenue. Ms Allison also supports the drop-in at the Vale one day per week.

Following on from the work done in **Woodingdean** in 2008-2009 on a Neighbourhood Action Plan, Tony Silsby (who had initially been appointed to cover maternity leave in Bevendean) was appointed to the post of community development worker in Woodingdean in October 2009. After a short period of paternity leave he started to make contacts and collate information on progress that had been made to date on the NAP. Whilst there are several representative groups in Woodingdean they were used to working independently and in some case idiosyncratically as they had never had ongoing neighbourhood worker support before. Mr. Silsby spent his first weeks meeting the Local Action Team, the Tenants and Residents Association, the Community Association, and the local JAVA Café. These meetings led to plans for a community conference in September 2010 which will look at how these group work together on the NAP.

Mr Silsby has supported some intergenerational work with the youth centre and the swimming pool group and is working with young people as well as adult residents on the planned development of a skate park facility on Bexhill Road. He will have more work on consulting on this park and Happy Valley in 2010 as they become part of the My Play Space programme of redeveloped Parks in Brighton & Hove.

Mr. Silsby occupies an office within Woodingdean Youth Centre and will soon have a volunteer working alongside him as part of the new volunteering unit work of the Trust.

2 *Work with older people*

Steve Andrews continued his work with the older people of Coldean, particularly users of **New Larchwood**, a development which incorporates community facilities and an extra care housing scheme. The work at New Larchwood was funded by Brighton & Hove City Council's Adult Social Care and Health.

The Friends of Coldean, an informal Reminiscence Group, have had their tea set art installation exhibited at Bankside Gallery, next to the Tate Modern. Mr. Andrews attended the exhibition which celebrated art by people aged 60 and over and talked to visitors about his work with Coldean residents. The Allotment Group have been featured as part of a large photographic exhibition of eco-friendly projects in the city called "Climate Connections". This was on display

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outside Jubilee Library, continues to tour local events, and has raised the profile of the Allotment. Partnership working with WRVS Heritage+, Age Concern and other extra care facilities has led to New Larchwood residents engaging in Wii Nintendo games, Boccia competitions and Gentle Exercise.

Last but by no means least, Mr. Andrews has designed a Directory for people aged 50+ in Coldean, which has proved influential as a template for other neighbourhoods.

Mr. Andrews and his line manager Joanna Hill have liaised with the Communities Team and Adult Social Care to secure funding for 2010-11

As reported in our last Report, the success of the work in Coldean led to the Trust being approached by East Sussex County Council to tender for funding to employ a similar worker in a scheme they were proposing in **Peacehaven**. During the early part of 2009-2010 recruitment for the Peacehaven post was undertaken and Sue Hes was appointed. She started work before **Downlands Court** was actually open and, with her line manager, Joanna Hill, was involved in agreeing terms of reference and policy with the Operational Management Group. Experience with New Larchwood contributed to start-up work in Downlands Court and the two Community Participation Workers are liaising closely and arranging joint events.

A newsletter for Downlands Court residents has been established as has a Friends of Downlands which aims to obtain funding to support the activities of older people. With the assistance of the Library service, a library loan box has been provided and a volunteer has been recruited to hold a weekly IT club. A Downlands Court Residents Association has been established along with a number of other groups – a writing group and a Musical Glee Club which offers the carers of dementia sufferers a welcome break. Ms Hes' work in 2010-2011 will continue to build on the initial successes and to develop with the community further activities for the residents of Downlands Court and the Peacehaven area.

3. Community Work with Young People

Adam Muirhead and Claire Burchell continued their work with young people in the Bevendean and Queen's Park/Craven Vale areas of the city. Ongoing Children in Need Funding together with Youth Service funding enabled the Trust to appoint two Youth Activities Workers, Polly Brooks and Cela Fairhead, to work alongside the Community Workers with Young People in Bevendean and QPCV respectively.

In **Bevendean** a piece of work that stands out for many reasons is the work with young women. It began with the recognition of a bias in uptake of Mr. Muirhead's work by men and a willingness to address this. He was able to bring the Integrated Youth Support Service on board in the form of a worker for one session per week and based on information gathered from street-sessions a 'recycled fashion project' was launched in September 2009. Over 25 local young women were involved throughout the project which culminated with work being included in the Youth Arts Festival 2010 as well as displayed at a central Brighton clothes shop and the Bevendean 'Open House' event. So much effort went in on the young women's part and it was so well received by everyone. The group are now hoping to continue with new and exciting projects after the summer and the partnership with the Youth Service has never been healthier.

In addition Mr. Muirhead assisted the BevenTEEN Bulletin Group successfully to apply for a National Lottery Awards for All grant of £2,943 to purchase computer equipment and pay for printing costs. A range of activities for young people was provided during the summer and fund

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raising was started by the Bevendean Activities Group to pay for a summer programme in 2010. Polly Brooks supported Mr. Muirhead in these activities. Adam Muirhead is now in the final year of his Foundation Degree in Youth Work course at the University of Brighton, supported by the Trust.

During 2009/2010, community work with young people in **Queens Park and Craven Vale** has been very busy. The Trust, in the form of Claire Burchell, assisted by Cela Fairhead, supported several multigenerational projects ranging from T-shirt workshops, pumpkin carving, mosaic workshops and a community based mural alongside a very successful Apple Day event in Craven Vale. Workers also supported young people to take part in the Citywide Youth Arts Fringe Festival and contribute to a month-long exhibition locally. During 2009 over 50 young people took part in the Summer Programme of diversionary activities as well as projects ranging from weekly youth sessions, gaming projects (non gambling!) and sports activities. During 2010 Mrs. Burchell supported the Haven youth group to fundraise for a further year's running costs as well as supporting a cookery group to access funds for a healthy eating and IT cookery project. A youth newsletter and a 10 week football project in conjunction with Active for Life and Brighton & Hove Albion were also assisted.

The community development workers and the youth workers in both Bevendean and QPCV are managed and supported by Signe Gossman.

4. *Citywide work*

In addition to managing and supervising the staff in the projects described above, undertaking the monitoring required by funders and submitting further fund raising bids, the Trust's Management Team (Chief Executive, Deputy Chief Executive and Projects Managers) have undertaken citywide and strategic work for which the Trust was funded. This included organising a networking conference for Community Workers across the city in September and planning a further event for April 2010.

The Trust's Strategic Business Plan was finalised following a lengthy consultation process, as reported last year. Kaye Duerdoth, on secondment from NewmanFrancis, led on the final stages of this work.

The Team also worked with the Council to develop a training programme for Council employees on Community Engagement and a pilot was run in January. The Trust has been commissioned to run a further six courses in 2010/11. The Team liaised with the Council's Housing Department around the implementation of Turning the Tide which it is hoped will tackle antisocial behaviour and help to improve residents' quality of life. The Team also worked with the Council to secure additional funding from the New Deal for Communities Succession funding for work in Moulsecoomb and from Connecting Communities for work in Moulsecoomb and Woodingdean in 2010/11.

The Trust was commissioned by Brighton & Hove City Councils Park's department to support community consultations on the redevelopment of parks in city neighbourhoods, which were being funded through the Government's Playbuilder Programme. This process was to include 11 parks in 2009/10 and a further 11 in 2010/11. In this year the Trust concentrated on consultations in Moulsecoomb, Portslade, Queens Park and Hollingbury.

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The evaluation of the Trust's work in Coldean New Larchwood was completed, which led to renewed funding for the project. The Team also undertook consultancy work for the Hangleton & Knoll Project concerning the future of youth work commissioning.

The Team worked on a report on representative groups in all the city's neighbourhoods for the City Council. The Trust was nominated for the Queens Award for Volunteering by a local Councillor and a visit from Queens Award representatives went well.

The Trust's website was completely revamped and rewritten and was re-launched towards the end of the year, receiving much acclaim.

Considerable Management Team support was given to the project to create a new community building in Bevendean, working with the architect to prepare a planning application and preliminary work on the preparation of a Business Plan for the new project. It is hoped that fundraising work towards this project will start in 2010/11.

Funding was approved from the European Social Fund towards the end of the year for the Trust to set up a Volunteer Learning Unit (which it is hoped will link to a new WICO course). This work started in April 2010.

Management Team staff have been involved in meetings of: the East and West Joint Action Team (JAG), Older People focused city wide meetings such as the Older People's Council meeting and Age Concern seminars on older people's wellbeing, the Healthy Living Partnership east area meetings and Children and Young People's Trust/Extended School Services meetings etc.

Support to specific citywide and localised projects has progressed, including: Brighton Youth Centre, Woodingdean JAVA Community Café, St George's Hall (Moulsecoomb), Woodingdean Youth Centre, Hullabaloo Community Quire, Brighton & Hove Volunteering Strategy, Community Engagement Framework etc

Working in Community Organisations

Last year the Trustees designated a sum of £35,000 in order to run a further WICO course starting later in 2009. The main tutor on recent WICO courses had been Charlie Jordan, but his untimely death meant that it did not prove possible to run a course during 2009-2010. The designated fund, less the subscription paid to the Open College Network to maintain the Trust's membership, will be used to pay for a course in the forthcoming year starting in October 2010.

Future Development of the Trust

The Trust's 3-year Business (Development) Plan was completed and adopted by the trustees in November 2009. The plan includes a detailed 'Action Plan' with 47 points of action, many of which have already been achieved and implemented. We are grateful to the support offered by Sebastian Stachowiak and The Cranfield Trust to help us pull together this important plan.

One of the targets identified in the Business Plan is to further diversify the Trust's income sources and we have been gradually working towards this over the past year although the Community Development Commissioning (CDC) funding from Brighton & Hove City Council is still, and will remain, a major contributor to our work. The City Council is currently undertaking a 'review' of CDC, with a view to a new 3-year commissioning strategy from 2011 to 2014. This review is to be completed by September/October 2010. As part of that review, external consultants and the national Community Development Foundation are involved in 'evaluations' of the Trust's work,

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and that of our 'outsource' partners, and we hope that valuable reports will help us with future external fundraising, through the verification of the value and quality of our work.

The major restructuring of the Trust's management team has been completed within the last six months and is now bedding in well. The appointment of Kaye Duerdoth as the new Deputy Chief Executive in April 2010 completed this process.

Trust Policies etc.

The Trust's numerous employment policies etc. have been kept under review and updated as necessary.

Core Funding

A successful bid was made during the year for B & HCC's discretionary three year grant funding towards the Trust's core costs. In 2010-2011 and the following two years, the Trust will receive £10,000 p.a. towards its core costs. In the year under review, the salaries of the Chief Executive, along with the Projects Managers' and Administrator's salaries were in part covered by the Full Cost Recovery element of the various projects' funding, as were the Financial Administrator's fees.

Trust Membership and Trust Developments

As always, invitations to the Trust AGM were accompanied by membership application forms and staff have made efforts to recruit members in the areas where they work. It is the Trust's aim to be as representative as possible of the communities in which it works and the Trustees would particularly welcome applications from the various organisations with whom our staff work in communities. As this report is being prepared Trust membership stands at 167 of which 25 are organisational members. An issue of the Trust's newsletter – Trust Developments – was produced to accompany AGM invitations. Only one issue of the newsletter was produced during 2009-2010, but it is intended that there should be three issues a year.

Administration

Our Wavertree House-based Administrator Katharine Trevelyan is now well established. She has taken on responsibility for the Personnel & Employment Sub-Committee meetings and personnel matters generally, including Health and Safety. Following the necessary training in Publisher, she is now producing Trust Developments on a regular basis and has responsibility for the Trust's website which is now up and running on <http://www.trustdevcom.org.uk>. Financial Administration is still undertaken by Gill Sweeting on a freelance basis. She covers the preparation of papers for the Board and Finance Sub-Committee meetings and takes the Minutes of those meetings. Excellent payroll services are still provided by the Hangleton & Knoll Project.

Offices

The Trust has remained in its office at the RNIB's Wavertree House in Hove where Katharine Trevelyan works full-time and which the Projects Managers use as a base. Staff meetings are held at Wavertree House, and involve the hiring of one of the RNIB's meeting rooms. Apart from that all the other staff are now based in the neighbourhoods where they work.

FINANCIAL REVIEW

Overview

We entered the financial year with Assets of £237,570 (of which £31,195 was in the form of restricted funds and £61,750 in various designated Funds). The budget for the year projected a deficit of £101,995.91. Although the funding forthcoming from the Council was less than applied

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for the Board decided that it was not feasible to undertake the necessary work for the money offered and so they would use reserves and fundraising to cover the shortfall. In the event, additional work obtained, the late appointment to some new posts due to the length of the recruitment process, and careful housekeeping, meant that we ended the year with a deficit of less than £10,000. The Trust's Unrestricted Reserves at the end of the year were £126,794.

Reserves

During 2009 the Board reviewed the Trust's Reserves Policy and, in line with other voluntary sector organisations in the city, decided that changes were necessary. From August 2009 the policy has been:

“The Trustees believe that the reserves target should sufficient for six months' expenditure. This would cover:

- Any redundancy payments due to employees
- Support to employees in finding alternative employment
- Terminating service contracts such as rent, telephone, broadband, etc.
- A contingency sum for outstanding liabilities
- Accountancy, audit and other professional costs, or
- Obtaining alternative funding to continue the Trust's work in whole or in part.

The Trustees have already established a Designated Redundancy Fund, and will keep the level of that Fund under review. There are also designated funds for ongoing pieces of work and it may be necessary from time to time for the Trustees to designate further sums in the Trust's accounts to cover operational costs in a subsequent year. Designated funds and the Reserves target will be reviewed and recommended by the Trust's Finance Sub-Committee and ratified by the full Board of Trustees on an annual basis.”

On the basis of the above, the target for 2009-2010 was some £203,000 and the Unrestricted Reserves and Designated Funds at 31st March 2009 totalled £206,375.

The current financial situation within the country, and its likely consequences, mean that the Trust's work in strengthening community cohesion and empowering local communities and individuals will be more needed than ever. At the same time there will be further pressures on our funders. The Trustees are therefore anxious to maintain sufficient reserves to cover likely shortfalls in the years ahead.

Banking and Investment Policy

The Trust has two accounts with CAFBank, the banking arm of the Charities Aid Foundation and continues to be happy with its banking arrangements. In 2008-2009 bank interest was considerably higher than had been envisaged, but since then rates have plummeted and the interest received was £666.00 as against over £10,000 in 2008-2009; This is despite the fact that the maximum possible is kept in a deposit account, which pays a slightly higher rate of interest. As a result, the Finance Sub-Committee has agreed to seek the advice of an Independent Financial Adviser to find opportunities safely to invest some of the reserves where they will realise a better return.

Principal funding sources

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The Trust's principal funding source, Community Development Commissioning, funded via Brighton & Hove City Council, supports the Trust's key objectives through its work in deprived neighbourhoods. The Trust has also received funding from the Youth Service and BBC Children in Need to support its work with young people. A full list of funders is given on page 23 of this report.

PLANS FOR THE FUTURE

The Trust's 3 year business plan includes:

Who we are:

The Trust for Developing Communities
Aims and objectives
History and background
Strengths, Weaknesses, Opportunities and Threats

Our People:

Our organisational structure
Our Board of Trustees
Our staff team
Our volunteers
Training and development

Our work

Partnership Working

Communication and Marketing:

Internal communication
External communication
How we promote our services

Our finances:

Historic position
2009/10 forecast
Longer term projections
Fundraising strategy

Outline action plan

During the coming year the Trust will be working through that action plan and pursuing other opportunities where they arise and where the Trustees consider that they meet our Aims and Objectives.

FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS

Throughout the year the Trust has temporarily held various small sums for other organisations and at the end of the year was holding £833,80 for Bevendean Youth Forum and £647.00 of Healthy Neighbourhoods funding for the Portland Road & Clarendon area. The Trust continues to hold £211.00 for the Community Development Workers' Network.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

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The Trustees (who are also directors of The Trust for Developing Communities for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditures of the charitable company for that period. In preparing these financial statements the Trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enables them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the Trustees (Directors) are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's Auditors are unaware, and each Trustee has taken all steps that he or she ought to have taken as a Trustee in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

AUDITORS

The Auditors, Clark Brownscombe Limited, have indicated their willingness to continue in office and a resolution to reappoint them will be proposed at the forthcoming annual general meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

By order of the Board

Trustee/Director

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**REPORT OF THE INDEPENDENT AUDITORS TO THE COMMITTEE MEMBERS OF
THE TRUST FOR DEVELOPING COMMUNITIES**

We have audited the financial statements of The Trust for Developing Communities for the year ended 31 March 2010 which comprise the Statement of Financial Activities, Balance Sheet, and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the charity's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and Auditors

The Trustees' (who are also the Directors of The Trust for Developing Communities for the purposes of company law) responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the charity's financial statements give a true and fair view, are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Audition (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the relevant financial reporting framework and are prepared in accordance with the Companies Act 2006. We also report to you if, in our opinion, the information given in the Trustees' Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the Charity has not kept adequate accounting records, or if we have not received all the information and explanations we require for our audit, or if disclosures of trustees' benefits, remuneration, pensions and compensation for loss of office specified by law are not made.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatement within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming an opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

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**REPORT OF THE INDEPENDENT AUDITORS TO THE COMMITTEE MEMBERS OF
THE TRUST FOR DEVELOPING COMMUNITIES – continued**

Opinion

In our opinion:

- The financial statements give a true and fair view of the state of the Charity's affairs as at and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- The financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- The financial statements have been prepared in accordance with the Companies Act 2006; and
- The information given in the Trustees' Annual Report is consistent with the financial statements.

Christopher Robert Tyler (Senior Statutory Auditor)
For and on behalf of
Clark Brownscombe Limited
Chartered Accountants and Registered Auditors
8 The Drive
Hove
East Sussex
BN3 3JT

Date:

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STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2010

INCOME AND EXPENDITURE

	Notes	Unrestricted Funds		Restricted Funds	Total Funds	Total Funds
		General	Designated	Funds	2010	2009
				£	£	£
INCOMING RESOURCES						
From Generated Funds:						
Fund raising		-	-	-	-	-
Investment income:						
Bank interest		<u>666</u>	-	-	<u>666</u>	10,803
		<u>666</u>	-	-	<u>666</u>	<u>10,803</u>
From Charitable Activities						
Grants and Awards	2	-	-	481,644	481,644	442,109
Fees etc.		<u>6,014</u>	-	-	<u>6,014</u>	<u>7,506</u>
		<u>6,014</u>	-	<u>481,644</u>	<u>487,658</u>	<u>449,615</u>
TOTAL INCOMING RESOURCES		<u>6,680</u>	-	<u>481,644</u>	<u>488,324</u>	<u>460,418</u>
RESOURCES EXPENDED						
Charitable activities		16,301	1,146	471,528	488,975	402,735
Costs of generating funds		-	-	-	-	-
Governance costs	3	<u>8,210</u>	-	-	<u>8,210</u>	<u>4,630</u>
TOTAL RESOURCES EXPENDED		<u>24,511</u>	<u>1,146</u>	<u>471,528</u>	<u>497,185</u>	<u>407,365</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR		(17,831)	(1,146)	10,116	(8,861)	53,053
BALANCES BROUGHT FORWARD		<u>144,625</u>	<u>61,750</u>	<u>31,195</u>	<u>237,570</u>	184,517
BALANCES CARRIED FORWARD		<u>126,794</u>	<u>60,604</u>	<u>41,311</u>	<u>228,709</u>	<u>237,570</u>

These financial statements are prepared in accordance with the Special Provisions of Part 15 of the Companies Act 2006 relating to small companies and the Financial Reporting Standard for Smaller Entities (effective April 2008).

There are no other recognised gains or losses in the year.

The net incoming/outgoing resources for both the current and previous financial year arose from continuing operations.

The notes on pages 22 to 25 form part of these financial statements

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BALANCE SHEET
AS AT 31 MARCH 2010

	Notes	2010		2009	
		£	£	£	£
FIXED ASSETS			-		-
CURRENT ASSETS					
Debtors	6	4,255		600	
Cash at bank and in hand		<u>243,423</u>		<u>256,312</u>	
		247,678		256,912	
CREDITORS					
Amounts falling due within one year	7	<u>18,969</u>		<u>19,342</u>	
NET CURRENT ASSETS			<u>228,709</u>		<u>237,570</u>
NET ASSETS			<u>228,709</u>		<u>237,570</u>
FUNDS					
Income - Unrestricted - General	8	126,794		144,625	
- Designated	8	<u>60,604</u>	187,398	<u>61,750</u>	206,375
- Restricted			<u>41,311</u>		<u>31,195</u>
			<u>228,709</u>		<u>237,570</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements on pages 20 to 29 were approved by the Board of Trustees on

Fabia Bates

Director/Trustee

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The notes on pages 22 to 25 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
(Forming part of the Financial Statements)

1. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements:

Basis of preparation

The financial statements have been prepared under the historical cost basis and in accordance with applicable UK Accounting Standards, Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

Cash flow statement

In accordance with Financial Reporting Standard Number 1, the Company is exempt from the requirement to prepare a cash flow statement on account of its size.

Depreciation and Fixed Assets

The charity occupies rented premises and has no other tangible fixed assets at present. Tangible fixed assets costing more than £250 are capitalised.

Fund accounting

The Charity has various types of funds for which it is responsible.

Unrestricted funds

These funds are for use on the general charitable objectives of the charity.

Restricted funds

These funds are for use as directed by the donor.

Incoming Resources

Investment income

Investment income is recognised on an accruals basis.

Grants

Grants are recognised on an accruals basis, accounted for in relation to the period to which they relate. Where grants have been received for capital projects the costs have been capitalised on the Balance Sheet and depreciated, in accordance with the accounting policies, has been charged against that income. Such income is only deferred when:

- the donor specified that the grant or donation must only be used for future accounting periods or,
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Resources expended

Resources expended are accounted for on an accruals basis.

- Costs of generating funds - comprise those costs incurred in publicity and fund raising events and the use of consultants to work on funding bids.
- Charitable activities - comprise all expenditure directly relating to the principal

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Governance costs

- include those incurred in the governance of the charity and its activity.
- include those incurred in the governance of the charity and its assets and are primarily, but not entirely, associated with constitutional and statutory requirements.

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NOTES - continued

2. INCOMING RESOURCES

	Unrestricted	Restricted	2010 Total	2009 Total
	£	£		£
From Charitable Activities:				
Grants and Awards	-	-	-	55,135
Brighton & Hove City Council Grants	-	4,000	4,000	-
Community Development Commissioning				
Bevendean CD support project	-	41,436	41,436	-
BME Involvement Project (outsourced – Hangleton & Knoll Project)	-	8,418	8,418	-
Brunswick, Regency & Whitehawk (outsourced – Serendipity)	-	32,977	32,977	-
Citywide Neighbourhood Development	-	12,000	12,000	-
Citywide Strategic Activity	-	16,000	16,000	-
Coldean CD Project	-	20,185	20,185	20,200
Coldean New Larchwood	-	-	-	20,300
Hangleton & Knoll Project (outsourced)	-	42,811	42,811	-
Hollingbury CD Project	-	19,486	19,486	19,500
Hollingdean Development Project (HDP)	-	28,495	28,495	-
Moulsecoomb Project	-	13,985	13,985	-
NAP/LRG Development and Admin	-	12,000	12,000	-
Portland Road and Clarendon	-	20,363	20,363	-
Portslade Community Project	-	34,808	34,808	-
QPCV CD Support Project	-	31,050	31,050	-
Woodingdean NAP Project	-	16,986	16,986	19,000
Area Based Grant Income				
Administration	-	-	-	10,000
Bevendean CD Project	-	-	-	43,982
Brunswick, Regency & Whitehawk (outsourced – Serendipity)	-	-	-	18,000
Citywide Support	-	-	-	15,000
Hangleton & Knoll Project (outsourced)	-	-	-	42,842
Hollingdean Development Project (HDP)	-	-	-	11,000
Moulsecoomb (outsourced NewmanFrancis)	-	-	-	20,000
Portland Road & Clarendon	-	-	-	9,000
Portslade Community Project	-	-	-	35,000
QPCV CD Support Project	-	-	-	33,874
BBC Children in Need				
Bevendean YW Project	-	9,574	9,574	9,095
QPCV Youth Work Project	-	9,575	9,575	9,095
Brighton & Hove Youth Support Service				
Bevendean YW Project	-	12,500	12,500	15,000
QPCV Youth Work Project	-	12,500	12,500	15,000
East Sussex County Council				
Re Peacehaven Downland Project	-	22,825	22,825	-
LPSA funding re Stronger Together	-	1,000	1,000	-
Hollingdean Development Trust re HDP	-	6,000	6,000	21,000
Miscellaneous re Bevendean YW Project	-	-	-	86
New Deal for Communities re Moulsecoomb	-	13,000	13,000	-
Active for Life re Portslade CP	-	2,500	2,500	-
B & H CC City Services Projects Unit				
Re Playbuilder	-	12,222	12,222	-
B & HCC Adult Social Care & Health				
Re Coldean New Larchwood	-	23,948	23,948	-
University of Brighton				

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Re Coldean New Larchwood	-	<u>1,000</u>	<u>1,000</u>	-
	-	<u>481,644</u>	<u>481,644</u>	<u>442,109</u>

NOTES - continued

3. GOVERNANCE COSTS

	Unrestricted	Unrestricted
	2010	2009
	£	£
Auditors remuneration	2,090	1,898
AGM/Public Meeting/Trust Developments	1,141	1,103
Bank charges	40	30
Board and Committee meeting expenses inc. Administration	2,780	-
Conference and meeting fees and expenses	640	916
Consultant's expenses	-	286
Filing fee and subscriptions	-	297
Filing fee	15	-
Miscellaneous	139	100
Printing, postage & stationery, including Trust Developments	<u>1,365</u>	-
	<u>8,210</u>	<u>4,630</u>

4. TRUSTEES REMUNERATION

No Trustees or connected persons received any remuneration during the year. Reimbursement of expenses incurred by Trustees amounted to £180 (2009: £104).

5. STAFF NUMBERS AND COSTS

During the year the Trust employed 23 members of staff, most of whom were part-time, and a number of whom were employed for less than a whole year. That number includes two members of staff taken on temporary contracts to cover maternity leave posts. The average number for 2009 was 12. The 2010 number equates to 13.13 when calculated on the basis of full time equivalents (8.55 2009). No employee received emoluments over £60,000.

The aggregate payroll costs in respect of these employees were:

	2010	2009
	£	£
Wages and salaries	309,267	218,476
Social Security costs	23,452	17,714
Pension costs	<u>14,319</u>	<u>11,595</u>
	<u>347,038</u>	<u>247,785</u>

6. DEBTORS

	2010	2009
	£	£
Trade Debtors	<u>4,255</u>	<u>600</u>

7. CREDITORS:

	2010	2009
	£	£
Trade Creditors	5,411	8,249
Amounts held on behalf of other organisations	1,692	286
Funding in Advance	3,480	4,000
Tax and Social Security Costs	6,296	4,909

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Accruals	<u>2,090</u>	<u>1,898</u>
	<u>18,969</u>	<u>19,342</u>

NOTES - continued

8. FUNDS

The funds are represented by the following assets:

	Unrestricted Funds		Restricted Funds	Total 2010	Total 2009
	General	Designated			
	£	£	£	£	£
Fixed assets	-	-	-	-	-
Net current assets	<u>126,794</u>	<u>60,604</u>	<u>41,311</u>	<u>228,709</u>	<u>237,570</u>
	<u>126,794</u>	<u>60,604</u>	<u>41,311</u>	<u>228,709</u>	<u>237,750</u>

The individual balances are as shown on page 26. As indicated in the paragraph on Reserves above, the Trust's Reserves Target for 2009-2010 had been £203,000.

In the past the Trustees had designated an amount of £22,000 as a fund to cover possible redundancy and other costs in the event of funding being withdrawn on certain projects. It has not been necessary to draw upon that funding. Last year £35,000 was designated to fund a further Working in Community Organisation (WICO) course. In part due to the untimely death of the main tutor, Charlie Jordan, it has not been possible to run a WICO course during the year under review, but one should be held during 2010-11. The Trust is holding small amounts totalling £1,692 for other organisations which should be spent during the coming year.

The movement on the designated funds was as follows:

	B/fwd	Income	Expenditure	C/fwd
Redundancy Fund	22,000	-	-	22,000
Working in Community Organisations	35,000	-	(285)	34,715
JAVA Café	<u>4,750</u>	<u>-</u>	<u>(861)</u>	<u>3,889</u>
	<u>61,750</u>	<u>-</u>	<u>(1,146)</u>	<u>62,104</u>

9. The Trust for Developing Communities is a company limited by guarantee. In accordance with clause 7 of its Memorandum of Association every member of the charity undertakes to contribute such amount as may be required (not exceeding £1) to the charity's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member.

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DETAILED PROFIT & LOSS ACCOUNT

	Bevendean CD Project	Bevendean YW Project	Citywide N'hood Dev't and Activity	Coldean CD Project	Coldean New Larchwood
INCOME	41,436	22,074	28,000	20,185	24,948
EXPENDITURE	<u>41,436</u>	<u>24,925</u>	<u>28,000</u>	<u>20,742</u>	<u>26,454</u>
Surplus/(Deficit)	-	(2,851)	-	(557)	(1,506)
Balance b/fwd	_____ -	<u>5,894</u>	_____ -	<u>524</u>	<u>1,506</u>
Balance c/fwd	<u>_____ -</u>	<u>3,043</u>	<u>_____ -</u>	<u>(33)</u>	<u>_____ -</u>
	Community Workers Event	Hollingbury Project	Hollingdean Project	Moulsecoomb Project	NAP/LRG Devt, & Admin
INCOME	4,000	19,486	34,495	26,985	12,000
EXPENDITURE	<u>2,000</u>	<u>19,686</u>	<u>35,518</u>	<u>22,495</u>	<u>12,000</u>
Surplus/(Deficit)	2,000	(200)	(1,023)	4,490	-
Balance b/fwd	_____ -	<u>200</u>	<u>1,923</u>	_____ -	_____ -
Balance c/fwd	<u>2,000</u>	<u>_____ -</u>	<u>900</u>	<u>4,490</u>	<u>_____ -</u>
	Peacehaven Downland Project	Playbuilder / My Play Space	Portland Road & Clarendon	Portslade Community Project	Re. Outsourced Projects
INCOME	22,825	12,222	20,363	37,308	84,206
EXPENDITURE	<u>11,151</u>	<u>12,222</u>	<u>19,686</u>	<u>38,243</u>	<u>84,206</u>
Surplus/(Deficit)	11,674	-	677	(935)	-
Balance b/fwd	_____ -	_____ -	<u>(169)</u>	<u>7,124</u>	_____ -
Balance c/fwd	<u>11,674</u>	<u>_____ -</u>	<u>508</u>	<u>6,189</u>	<u>_____ -</u>
	QPCV CD Support Project	QPCV YW Project	Stronger Together	WICO Development Fund	Woodingdean Project
INCOME	31,050	22,075	1,000	-	16,986
EXPENDITURE	<u>30,971</u>	<u>24,385</u>	<u>1,000</u>	_____ -	<u>16,408</u>
Surplus/(Deficit)	79	(2,310)	-	-	578
Balance b/fwd	_____ -	<u>9,873</u>	_____ -	<u>4,320</u>	_____ -

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Balance c/fwd	<u>79</u>	<u>7,563</u>	<u>-</u>	<u>4,320</u>	<u>578</u>
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DETAILED PROFIT & LOSS ACCOUNT - Continued

	Total Restricted
INCOME	481,644
EXPENDITURE	<u>471,528</u>
Surplus/(Deficit)	10,116
Balance b/fwd	<u>31,195</u>
Balance c/fwd	<u>41,311</u>

The purpose of each restricted fund is as follows:

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|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bevendean CD Project | ➤ To continue to develop and support a range of community organisations in the Bevendean area of Brighton, including supporting the area wide Forum to distribute monies and working towards achieving the various targets identified from the Neighbourhood Action Plan. The funding came from Brighton & Hove Council's (BHCC's) Community Development Commissioning funding. As yet it has not been possible to achieve the new community facilities for the area which has been a long-term need. |
| Bevendean YW Project | ➤ To work with young people in the Bevendean area of Brighton and to develop services for them, and assist their empowerment. The funding came from the Youth Support Service and BBC Children in Need. |
| Citywide Neighbourhood Development and Strategic Activity | ➤ The funding for this work came from BHCC's Community Development Commissioning funds, the Trust being commissioned to carry out development work across the city, not restricted to the 13 most deprived neighbourhoods. |
| Coldean CD Project | ➤ To develop and support a range of new and existing community organisations in the Coldean area of Brighton. The funding came from the BHCC's Community Development Commissioning funds. |
| Coldean New Larchwood | ➤ To work with residents and users of the New Larchwood Centre in Coldean and of the wider Coldean area of Brighton to develop and support a range of community organisations and activities mainly for older people. The funding came from Adult Social Care and Health via the Council's Community Development Commissioning funds. In addition a grant was received from the University of Brighton's Community University Partnership towards the cost of evaluating the work. |

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| Community Workers Event | ➤ A grant was received from Brighton & Hove City Council to run two events for Community Workers from all sectors across the city – voluntary and statutory – to network to identify gaps in provision. |
| Hollingbury Project | ➤ To work with residents in the Hollingbury area of Brighton to continue to take forward work with groups that address needs around Community Safety, Young people and the under-5s. This work is funded by the BHCC's Community Development Commissioning process. |
| Hollingdean Project | ➤ To work in Hollingdean to increase community engagement and the use of the Hollingdean Community Centre, working in close co-operation with the Hollingdean Development Trust. The funding came from Brighton & Hove City Council's Community Development Commissioning funding and from Hollingdean Development Trust. |
| Moulsecoomb Project | ➤ Funding for this project came from Community Development Commissioning and some remaining New Deal for Communities funding for work in East Brighton. The Trust's work continues the community development work previously done by EB4U, working with residents, local elected members and service providers in the Moulsecoomb area. |
| NAP/LRG Development and Admin | ➤ This Community Development Commissioning activity is to develop representative groups and forums and help communities create their own Neighbourhood Action Plans. |
| Peacehaven Downland Project | ➤ East Sussex County Council approached the Trust to run a project, similar to that at New Larchwood in Coldean, to develop and support a range of community organisations and activities mainly for older people. The funding came from ESCC. |
| Playbuilder/My Play Space | ➤ Government funding was received, via Brighton & Hove City Council, to consult local residents concerning facilities in the city's parks for older children. A number of parks now have improved facilities and the work is ongoing. |
| Portland Road & Clarendon | ➤ To work with residents, local elected members and service providers in the Portland Road and Clarendon area of Hove to support a partnership body called the Portland Road and Clarendon Forum. To work to further develop the community facilities in the area. The funding came from BHCC Community Development Commissioning. |

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| Portslade Community Project | ➤ To support the community structures to develop and grow. To support an area based Forum for groups and residents to meet and take action on points raised in the Neighbourhood Action Plan and other issues as they arise. The funding came from Community Development Commissioning via Brighton & Hove City Council. |
| Re. Outsourced Projects | ➤ Brighton & Hove City Council pays the Trust a sum of money for community development in areas other than those in which it works directly. This funding is passed on to Serendipity for work in Whitehawk, the Bristol Estate and Brunswick and Regency, and to the Hangleton & Knoll Project for work in that area of Hove. |
| QPCV Support Project | ➤ To develop and support a range of community organisations in the Queen's Park and Craven Vale area of Brighton, including developing community facilities in the area, and to update the area's Neighbourhood Action Plan. The funding came from Brighton & Hove Council's (BHCC's) Community Development Commissioning. |
| QPCV YW Project | ➤ To work with young people in the Queen's Park and Craven Vale area of Brighton and to build and develop services for young people and to assist their empowerment. The funding came from the Youth Support Service and BBC Children in Need. |
| Stronger Together | ➤ Stronger Together is a partnership between TDC, the Working Together Project and the Community & Voluntary Sector Forum providing bespoke training courses for disadvantaged neighbourhoods. |
| WICO Development Fund | ➤ It has not been necessary to draw on this funding during the year. |
| Woodingdean | ➤ The Trust's new community development worker in Woodingdean is working with local people to realise the aspirations for the area which emerged from the NAP process. Funding has come from BHCC's Community Development Commissioning funds. Problems with the Woodingdean Youth Centre's Trust Deed have been resolved and the organisation is setting up as a new charitable company. |